

Welcome to the **MULTIFAMILY HOUSING RENTAL HOUSING INTEGRITY IMPROVEMENT PROJECT (RHIP) LISTSERV** that brings you up-to-date RHIP related publications, news, information and occupancy tips in an effort to help reduce errors in rent determinations and subsidy calculations.

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## **RHIP TIP ON ELDERLY FAMILY DEDUCTION**

An elderly or disabled family is any family in which the head, spouse, or co-head (or the sole member) is at least 62 years of age or a person with disabilities. Each elderly or disabled family receives a \$400 family deduction. Because this is a "family deduction" each family receives only one deduction, even if both the head and spouse are elderly or disabled.

Please reference Chapter 5 Paragraph **5-10.E** of *HUD Handbook 4350.3 REV-1 Occupancy Requirements of Subsidized Multifamily Housing Programs*.

## **PUBLICATIONS**

### **Special Claims Processing Guide:**

The Special Claims Processing Guide has been approved and is posted on [www.hudclips.org](http://www.hudclips.org) under "WHAT'S NEW" and in the Hudclips library under "Guidebooks".

The Guide has been developed to assist in the reduction of errors in the administration of HUD's rental housing assistance programs. Detailed guidance is provided for the processing of Special Claims requests and is intended for use by HUD staff, Contract Administrators and Owners and Management Agents of Section 8 project-based contracts. This Guide expands on the guidance provided in Chapter 9 of HUD Handbook 4350.3 REV-1, *Occupancy Requirements of Subsidized Multifamily Housing Programs*. The Office of Housing Assistance Contract Administration Oversight issued an implementation memorandum dated July 5, 2006, copy attached, with an effective implementation date of August 1, 2006, **for all projects covered by the Guide**.  
(See attached file: *Special Claims Guide Field Notice 7-5.pdf*)

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Please encourage others to sign-up for the Listserv, so they too can receive current RHIP related information from HUD <http://www.hud.gov/subscribe/maillinglist.cfm>

You can view the RHIP Tips Archives: issues 11-20, under "Listserv-Multifamily RHIP Tips" at <http://www.hud.gov/offices/hsg/mfh/rhiip/mfhrhiip.cfm>.